



LEADING TREASURY  
PROFESSIONALS

# NOTES TO RESULTS

Certificate in Treasury (CertT)



## INTRODUCTION

This document will help explain your results for the Certificate in Treasury (CertT) and the next steps available to you.

Results for each sitting, held in April, July and October annually, are released six weeks following the last date of the assessment week. No provisional results are issued for this assessment.

On the published results date, the ACT will email you with your confirmed result. Candidates will not receive result letters or unit certificates in the post. Only those who complete the Certificate in Treasury qualification will receive a certificate in the post up to six weeks after the results date.

## THE TEST SPECIFICATION AND PASS MARK

Section	Amount of questions	Marks available	Question format
Section A	16 short form questions	30	This section will test a cross-section of knowledge to achieve breadth of syllabus coverage.
Section B	3 longer form questions	30	This section will test knowledge, analysis, application and justification as appropriate.
Section C	4 longer form questions	40	This section will be based on mini-scenarios common to practice. Questions will test knowledge, analysis, application and justification as appropriate.
<b>Total</b>	<b>23</b>	<b>100</b>	

The nominal pass mark for a CertT assessment is 50%.

## CONFIRMED RESULTS

Your confirmed result will be emailed to you. There are two forms of a confirmed result notification: an eCertificate or a Fail Notification. A description of both is given below.

### eCertificate:

Should you achieve a pass grade in your CertT unit assessment, you will be issued with an eCertificate. The certificate will be available in a PDF format and is yours to print and keep. Unit certificates are not despatched in the post.

The three pass grades achievable are:

Grade achieved	Grade boundary
Distinction	You have scored 70% and above of the marks available.
Merit	You have scored between 60% and 69.5% of the total marks available.
Pass	You have scored between 50% and 59.5% of the total marks available.

**Please note that it is the policy of the ACT not to release the exact mark achieved.**

### Fail Notification:

For those that receive a fail grade you will be issued with a Fail Notification. This table below sets out the grade boundaries within a fail notification.

### Fail Grades:

Grade achieved	Grade boundary
Marginal Fail	You have scored between 45% and 49.5% of the total marks available.
Fail	You have scored between 30% and 44.5% of the total marks available.
Unclassified Fail	You have scored between 0% and 29.5% of the total marks available.

**Please note that it is the policy of the ACT not to release the exact mark achieved.**

## HOW DO I KNOW I HAVE COMPLETED THE CERTIFICATE IN TREASURY?

To complete the Certificate in Treasury, you must have passed, or have gained exemption from, all five units of the Certificate. A completion certificate will be sent out to you in the post six weeks following the results release date.

You will be sent an email of congratulations advising you on your new level of membership and the next level of qualification available to you. This information is also listed later in this document.

## WHAT POST ASSESSMENT SERVICES ARE AVAILABLE?

### Past papers:

A PDF copy of the exam paper, with example answers, will be available to download and view via the [ACT Learning Academy](#) within seven days of results day. We advise candidates to review the past papers and their content before applying for post assessment feedback.

### Post assessment feedback (PAF):

Candidates that fail an assessment can request bespoke feedback from a senior examiner, for a fee, up to 14 days after the results have been published. Please note that this is not a remarking service and feedback will only be given on those areas where you have scored less than 50% of the marks available. For more information on this service please visit our [website](#) or contact the Assessment team.

### Appeals:

Candidates can appeal a result, within two months of the results being published, but only if they have exhausted all other avenues such as post assessment feedback. Before submitting an appeal, we advise candidates to contact the Assessment team for informal advice on whether their circumstances meet the criteria for an appeal. For more information about how you may be able to qualify for the appeals process please see our [Appeals Policy](#).

## NEXT STEPS

For those who will need to re-sit a Certificate in Treasury assessment or book their next unit assessment, you will need to register for the assessment via the website and pay the assessment fee at the time of booking. You can view the assessment booking form and the dates available by clicking on the links below:

[Certificate in Treasury assessment booking form](#)

[Certificate in Treasury assessment windows](#)

### Additional qualifications:

Upon completion of the Certificate in Treasury qualification, you will be eligible to continue your studies with the ACT's Diploma in Treasury Management (AMCT).

The ACT's level six qualification, the Diploma in Treasury Management, provides an important overview of the scope of managing treasury activities and the treasury function, providing a wide range of in-depth technical, managerial and behavioral related skills.

For more information, please click [here](#).

## CONTACT US

Should you have any queries regarding the results process or the result you have achieved, please contact the Assessment team:

**e.** [assessment@treasurers.org](mailto:assessment@treasurers.org)

**t.** + 44 (0) 207 847 2527

If you have any questions regarding the Certificate in Treasury learning or the Diploma in Treasury Management qualification, please contact our Learning team.

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